



केन्द्रीय अंतर्स्थलीय मात्स्यकी अनुसंधान संस्थान

(भारतीय कृषि अनुसंधान परिषद)

CENTRAL INLAND FISHERIES RESEARCH INSTITUTE

(Indian Council of Agricultural Research)

बैरकपुर, कोलकाता - 700 120, पश्चिम बंगाल
Barrackpore, Kolkata 700 120, West Bengal, India




No. **Audit/Pen/Misc./2021/**

Dated:- 29.07.2021

ENDORSEMENT

The Director (Finance) Indian Council of Agricultural Research, New Delhi has sent a letter vide F. No.FIN/10/04/2021-Pension, dated 28.07.2021 regarding timely process of pensionary and retirement benefits in ICAR to the retiring Government servants (copy enclosed).

It is hereby requested to all the Institutes covered under this PAU to send the pension papers of the retiring Government servant 6 (six) months before of his/her retirement for processing the pension case and timely authorization of the pension.


29/7/2021
SENIOR FINANCE & ACCOUNTS OFFICER
ICAR- Pension Authorising Unit-14

Copy for information and compliance to:

1. The Director, ICAR- Central Inland Fisheries Research Institute, Barrackpore, Kolkata- 700120.
2. The Director, ICAR- Central Research Institute for Jute & Allied Fibres, P.O. Nilganj Bazar, Kolkata- 700121, West Bengal.
3. The Director, ICAR- National Institute of Research on Jute & Allied Fibre Technology, 12, Regent Park, Kolkata-700040, West Bengal.
4. The Director, ICAR- Agricultural Technology Application Research Institute, Bhumi Vihar, Salt Lake City, Sector- III, Block GB, Kolkata- 700097 (WB).
5. The Director, ICAR- Research Complex for Eastern Region, ICAR- Parisar, P.O. Bihar Veterinary College, Patna-800014.
6. The Director, ICAR- Central Island Agricultural Research Institute, Bathu Basti, P.O. Garacharma, Port Blair- 744101.
7. The Director, ICAR- National Research Centre for Litchi, Manchi House, Club Road, Muzaffarpur, Pin- 842002, Bihar.
8. The Director, ICAR- Research Complex for NEH Region, Umroi Road, Umiam, Meghalaya- 793103.
9. The Director, ICAR- Agricultural Technology Application Research Institute Zone -VII, Umroi Road, Umiam, -793103, Barapani, Umiam, Meghalaya.
10. The Director, ICAR- National Research Centre on Yak, Dirang, West Kmeng, Dist., Pin- 790101, Arunachal Pradesh.
11. The Director, ICAR- National; Research Centre on Mithun, Medziphema, Dimapur- 797106, Nagaland.
12. The Director, ICAR- National Research Centre for Orchid, Paykong- 737106, Sikkim.
13. The Director, ICAR- National Research Centre on Pig, Panjabari Road By Lane No. 02, Guwahati- 781037, Assam.
14. The Incharge, AKMU, ICAR-CIFRI, Barrackpore for uploading in Institute Website under pension circular.



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली
Krishi Bhawan, Dr.Rajendra Prasad Road, New Delhi-110001

F.No. FIN/10/04/2021-*Pension*

Dated 28th July, 2021

To,

**Directors and Project Directors
of All ICAR Institutes/Directorate/Centres/Units**

Subject: Timely process of pensionary and retirement benefits in ICAR

Reference: Proceedings of the Senior Officers Committee meeting held on 6-7-21- Agenda Item No.2021/7/11

The issue of processing of a pension cases and for payment of pension and gratuity and other retirement benefits to a retiring Government servant was reviewed in the Senior Officers Committee meeting held on 6-7-2021 in the Council. It has been desired that timeline prescribed in CCS (Pension) rule may be followed for each activity for processing of pensions cases, i.e. submission of pension papers by government servant, verification of service rendered, submission of pension cases by Head of Office, issue of PPO and payment of pensionary and retirement benefits.

In order to ensure timely payment of retirement dues in all cases, it has been decided that the progress of the pension cases should be regularly monitored by the Heads of the Organizations. An effective monitoring mechanism is required to be established in every ICAR Units to review the progress of processing of the pension cases and timely payment of retirement benefits.

Yours faithfully

(G.P.Sharma)
Director(F)